

COMM 1318 PHOTOGRAPHY SYLLABUS

Course: COMM 1318 Photography

Instructor: Kati Moody

Time & Location: 9 a.m. to 10:45 a.m. CM 156 Levelland Campus

Required Materials: USB Drive; A Short Course in Photography: Fourth Edition | Barbara London & Jim Stone.

Suggested Materials: An SD card 16 or 32 GB (SanDisk 32GB Ultra SDHC UHS-I Memory Card - 120MB/s, C10, U1, Full HD, SD Card - SDSAUN4-032G-GN6IN \$7.79 on Amazon).

Instructor information

Kati Moody

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Phone: (806) 716-2448

Office Hours

Monday & Wednesday: 9 a.m. - 11 a.m. & 1 p.m. to 3 p.m.

Tuesday & Thursday: 11 a.m. to noon & 1 p.m. to 2 p.m.

Friday: 9 a.m. to noon

Introduction: This class introduces photography, including but not limited to: using camera equipment, techniques to capture photos, composition of photos, and how to edit photos.

Learning Objectives:

- Camera & Lens Use
- Manual Photography
- Exposure
- Depth of Field
- Action Photography
- Landscape Photography
- Portrait Photography
- Basic Image Editing

Absence Policy: This is an in-person class and attendance is mandatory. Students will be allowed two excused absences before their grade is impacted. A student may be dropped from the class after five unexcused or excused absences. Excused absences include those that are for the following reasons: illness with a doctor's note or positive Covid-19 test and confirmation from the SPC nurse or a family emergency with notification to the instructor. All absences should be communicated to the instructor so arrangements may be made for make-up work.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period as determined by the instructor.

Phone Policy: Students will receive one warning in class regarding phone use, which is prohibited unless it is being used to take photos in class as assigned by the instructor. After the warning, if the student has the phone out in class again for any other purpose, they will be asked to leave class, regardless of whether there is a quiz or assignment due that day and will receive a zero. After two infractions, a student's grade will be further impacted.

Camera Policy: Once DSLR cameras are assigned, students will be expected to bring them to class every day. If they do not, they will receive a zero for the assignment that day. After two infractions, the student's grade will be further impacted.

Participation: Students will receive a daily grade for attendance and participation in class. Students must be prepared for class and participate in class assignments to earn the full points possible. If students miss class, they will receive a zero for that day. If students are unable to participate in the class assignment, they will receive a zero for that day.

Grades

Three (3) Quizzes: 300 points | 100 points each

Three (3) Class Projects: 300 points | 100 points each

Final Exam: 100 points

Final Project: 200 points

Participation: 100 points

Total: 1000 points

A: 1000-900 points

B: 899 points - 800 points

C: 799 points - 700 points

D: 699 points - 600 points

F: 599 points - 500 points

Quizzes

Quizzes must be completed in class as assigned by the instructor. If a student misses a class period where there will be a quiz, and has already accumulated the allowed number of absences, the student will receive a zero for the quiz. Please review the schedule and make arrangements for dates that you will be unable to attend class where a quiz is due.

Quizzes will be in a consistent format, consisting of 10 multiple choice questions, 10 true or false questions and 5 short-answer questions. Each question will be worth four points for a total of 100 points. Students will be allowed 30 minutes to complete the quiz in class. Questions left unanswered by the end of the time will be marked as wrong. Quizzes will utilize information provided by the readings in the **required textbook**, along with information provided by the PowerPoint lectures in class.

Exercises

Students will be assigned three (3) class exercises during the semester. Each exercise will require students to take a certain number of photographs and present the photos in class. Photos should be saved as JPEG images, named using their last name and the image number (ex. Moody1) to a USB drive and brought to class with them to present on the projector. Students **will not** be required to print pictures but will be allowed to do so if they so desire.

Students WILL be required to have images ready on a USB drive to present electronically in class. Presentation is 50 percent of the student's total grade for each assignment. Failure to present will result in a significant grade deduction.

Quizzes: Three Quizzes: 300 Points | 100 Points Each

Quiz 1 (Image Composition): September 12

Quiz 2 (DSLR Cameras & Exposure): October 17

Quiz 3 (Photo Editing/Chapter 5): November 7

Exercises: Three Projects: 300 Points | 100 Points Each

Project 1: Five Photos About You: September 14

Project 2: Outside Photos: October 19

Project 3: Edited Photos: November 9

Attendance is mandatory for the dates listed above. Failure to attend class on these dates will result in a zero for that assignment. If you have scheduling conflicts, visit with the instructor immediately.

Phase 1: Image Composition

August 28 – September 14

Chapters 8 & 9

Quiz: September 12 in Class.

Project 1: Five Photos About You: **Due Thursday, September 14** in class. Take five photographs describing yourself using the techniques related to image composition. Present the photographs in class and explain why they describe you and what makes them good images.

Phase 2: DSLR Cameras & Exposure

September 19 – October 19

Chapters 1 & 2

Quiz: October 17 in Class.

Project 2: **Due Thursday, October 19** in class.

Phase 3: Photo Editing

October 24 – November 9

Chapter 5

Quiz: November 7 in Class.

Project 3: **Due Thursday, November 9** in class.

Phase 4: Pulling it all Together

November 14 – December 14
Final Exam: TBD
Final Project: **Due Thursday, December 7** in class.

All schedules, including quizzes & exercises, are tentative and subject to change. In the case of a change, the instructor will alert students promptly and the schedule will be adjusted as needed.

Intellectual Exchange Statement

In South Plains College courses, the instructor will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Disabilities Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302.

Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email dburleson@southplainscollege.edu for assistance.

CARE (Campus Assessment, Response, and Evaluation) Team

South Plains College is committed to ensuring the safety, health, and well-being of its students and community. To support its campus community SPC has a CARE Team. This is a dedicated

group of campus professionals responsible for assessing and responding to students who could benefit from academic, emotional, or psychological support, as well as those presenting risk to the health or safety of the community. If you see someone experiencing challenges, appearing distressed, posing a threat to their safety or someone else's safety, or causing a significant disruption to the SPC community, please submit a CARE Team referral. You may also submit a referral for yourself if you would like additional support. NOTE: In cases where a person's behavior poses an imminent threat to you or another, contact 911.

Campus Concealed Carry Statement

Texas Government Code 411.2031, et al. authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Cheating & Plagiarism

Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating.

Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.

Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of fellow student, is guilty of plagiarism.